

## **CITY OF BURBANK**

### **GROUNDSCKEEPER HELPER**

#### **DEFINITION**

Under supervision, assists in performing a wide variety of routine, unskilled landscape maintenance work; and to do related work as required.

#### **ESSENTIAL FUNCTIONS**

Assists landscape maintenance crews with gardening and grounds maintenance work; maintains the condition and cleanliness of parks facilities; loads and unloads materials, supplies and equipment; maintains, irrigates, and fertilizes grounds and planting areas; picks up refuse and litter; sweeps facilities and paved areas; drags, maintains and lines ball diamonds; assists in planting trees, flowers, and shrubs; cleans restrooms and washrooms; on occasion, may mow lawns and greens with hand and power mowers; on occasion, may operate light trucks and various small power equipment such as renovators, cultivators, and hedge trimmers.

#### **MINIMUM QUALIFICATIONS**

##### **Employment Standards:**

- Ability to - Understand and implement written and oral instructions; understand and learn proper usage of landscape maintenance equipment; perform manual work of a maintenance nature; establish and maintain effective working relationships with supervisors, fellow employees, and the public.

**Special Conditions & Requirements:** Physical stamina to perform the required duties.

**License & Certificates:** A valid California Class "C" driver's license or equivalent at time of appointment.

#### **SUPPLEMENTAL INFORMATION**

**Desirable Qualifications:** Basic knowledge and experience in horticulture and landscape maintenance.